

**BOROUGH OF WESTWOOD  
SPECIAL WORK MEETING OF THE MAYOR & COUNCIL  
APRIL 5, 2010 MINUTES  
MUNICIPAL COMPLEX  
101 Washington Avenue  
6:30 PM**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Birkner at 6:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a special Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Mayor Birkner – Present  
Councilmember Grefrath - Present  
Councilmember Phayre - Present  
Councilmember Quinn - Present  
Councilmember Sciara - Absent  
Councilmember Waneck - Present  
Council President Miller - Present  
Borough Mr. Hoffmann - Present  
Borough Attorney Huntington - Present  
Borough Clerk Hughes - Present

**Committee Assignments:**

Finance, Administration & Capital Projects  
Public Properties  
Health & Recreation  
Fire & Ambulance  
Land Use  
Police & OEM

**3. Flag Salute:**

Mayor Birkner led those present in the salute to the flag.

**4. Public Forum:**

**Motion to open the Agenda/Public Forum:** Councilmember Grefrath

Second: Councilmember Quinn

Voice Vote: A voice vote was taken with all present voting in the affirmative.

No one wished to speak.

**Motion to Close the Agenda/Public Forum:** Councilmember Grefrath

Second: Councilmember Quinn

Voice Vote: A voice vote was taken with all present voting in the affirmative.

**5. 2010 Municipal Budget:**

**A) Updated Status Report by the Chief Financial Officer**

Mr. Herr reviewed changes made to the budget at the first line-by-line review held on March 23<sup>rd</sup>.

**B) Budget Expenditures Review**

The Governing Body continued the line-by-line review of the municipal budget that was begun on March 23<sup>rd</sup>.

**6. Executive Closed Session:**

**RESOLVED THAT** the Mayor and Council of the Borough of Westwood shall convene in Executive Closed Session to discuss the following matters:

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Personnel Matters  
Pending/Potential Litigation  
Attorney's Report

Said discussions are deemed legally confidential pursuant to NJSA 10:4-12(b)

(7) Litigation or contract negotiation, attorney/client

(8) Employment matters

The Clerk is directed to keep separate minutes of the meeting which shall be made public  
Once that matter has been resolved.

**Motion to enter Closed Session with the intention to reconvene in Open Session:** Councilmember  
Grefrath Second: Councilmember Quinn

Roll Call: Councilmember Grefrath - Yes

Councilmember Phayre - Yes

Councilmember Quinn - Yes

Councilmember Sciara – Absent

Councilmember Waneck - Yes

Council President Miller – Yes

The time was 7:59 pm

**7. Reopen the Meeting:**

**Motion to reopen the meeting:** Councilmember Phayre

Second: Councilmember Grefrath

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 8:06 pm.

**8. Budget Expenditures Review Continues**

**9. Motion to adjourn:** Councilmember Miller

Second: Councilmember Grefrath

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 8:25 pm.

Attest:

*(signed) Karen Hughes*

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk